

# **Manzanita Charter Middle School**

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## **Manzanita Middle School Board of Directors Meeting Minutes for January 12, 2021**

### **I. Opening Items:**

A. Call to Order: Meeting called to order at 6:34 PM by Board President Shalon Thompson.

B. Attendance:

Board Members Present: Shalon Thompson, Sanjuana Villalobos, Margarita Vaca, and Janet Martinez

Others Present: Chantel Caldwell and Martin Coyne

Board Members Absent: Blanco Gonzales

C. Public comment: none

### **II. Consent Items:**

A. Order of Agenda: approved, with no changes requested

B. Review & Approval of Prior Board Meeting Minutes – no prior minutes available to approve.

### **III. Fiscal Report:**

A. 2019-2020 Independent Financial Audit Report

Martin Coyne reported that Manzanita's audit report was a clean audit report.

There were no findings The auditors conducted the audit in accordance with auditing standards generally accepted in the United States. The highlights were as follows; total assets were \$696,204. Revenues were \$1,406,687 and Expenditures were \$1,460,751. There was a loss of \$55,064. A vote needs to taken to accept the audit report.

MOVED by Shalon Thompson to approve.

SECONDED by Sanjuana Villalobos.

Motion was PASSED UNANIMOUSLY.

#### **IV. Principal's Report:**

- Not much to update since we had a board meeting prior to winter break and had been out for a three-week break.
- Hoping that we will be able to open soon and will be contacting families to obtain an approximate headcount for parents interested in returning to in-person learning as well as for parents who intend to keep their students in distance learning. Parents who are undecided can count as undecided, but we would like to be prepared as much as possible for when we will be allowed to open.

#### **V. Staff Updates:**

- A. None

#### **VI. Board Updates:**

- A. None

#### **VII. Closing Items:**

- A. Announcements  
The Membership meeting will be held immediately after the Board meeting on Zoom.
- B. Adjourn  
Meeting adjourned at 7:00 PM.

