



# **Manzanita Charter Middle School**

461 33<sup>rd</sup>. Street, Richmond, CA 94804 ~ (510) 222-3500 ~ Fax (510) 222-3555  
www.manzy.org

## **Board Meeting Agenda October 26, 2021**

### **1. Call to Order**

**1.1** The meeting will be called to order by the Board President, Shalon Thompson at 7:36PM

### **2. General Information**

**2.1** Any disclosable public records related to an open session item on an agenda and distributed by Manzanita Charter Middle School less than 72 hours before the public hearing are available for public inspection at the school campus and will be made available at the Public Hearing. The Board of Manzanita Charter Middle School will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the school office at (510) 222-3500.

### **3. Opening Procedures**

#### **3.1 Roll Call of Board Members**

Board Members Present:

Shalon Thompson  
Blanca Gonzalez  
Sanjuana Villalobos

Board Members Absent:

Janet Martinez  
Margarita Vaca

Others present

Linda Delgado  
Angie Canham  
Martin Coyne Sr  
Martin Coyne Jr  
Neil McChessney (county board contact, public commentor)

#### **3.2 Agenda Review and Adoption**

Board members were given the agenda in English and Spanish, along with the ESSER packet and the minutes from previous meetings for review.

MOVED by Shalon Thompson to approve the Agenda  
SECONDED by Sanjuana Villalobos  
Motion was PASSED UNANIMOUSLY

### **4. Closed Session**

#### 4.1 None for 10/26/2021

### 5. Recognitions

#### 5.1 None for 10/26/2021

### 6. Consent Agenda

**6.1** Items listed under Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Executive Director and acted upon separately.

#### 6.2 Board will consider adoption of the Minutes from the following Board Meetings:

December 8, 2020  
January 12, 2021  
February 25, 2021  
September 13, 2021  
September 15, 2021

Martin Sr. commented that we are behind on minutes, so we will be approving them next meeting after members had a chance to look at them.

MOVED by Shalon Thompson to approve the motion to approve minutes at a later date  
SECONDED by Sanjuana Villalobos  
Motion was PASSED UNANIMOUSLY

### 7. Public Comment

- The public may address the Board regarding any item within the jurisdiction of Manzanita Charter Middle School.
- For items on the agenda, the public may comment at the time the Board considers the agenda item, these comments are limited to two minutes each.
- For items not on the agenda, the public may comment under Public Comment. These comments are limited to two minutes each.
- To comply with the Brown Act, the Board may listen to comments from the speakers, but can neither discuss nor take action on the issues presented. Members of the Board are very limited in their response to statements or questions by persons commenting on items not on the agenda. Board members or staff may: (1) ask clarifying questions, (2) make a brief announcement, (3) make a brief report on his or her own activities, (4) refer a matter to staff or other resources for information, (5) request that staff report back on a matter at a subsequent meeting, or (6) direct staff to place the matter on a future agenda (Gov. Code 54954.2)

There was a pause for clarification on public comments requested by Sanjuana Villalobos, regarding when questions may be asked, who may answer them, and what the limitations are.

Martin Coyne Sr. introduced Neil.

## 8. Action Items

### 8.1 Presentation and adoption of ESSER III Plan

ESSER plan was summarized for the Board, explaining it is a plan that will be implemented over the course of several years, beginning last year. This plan started last March, and we are going to extend it into next year and the following year, the year after that. This is not a single year plan. As a measure against the spread of Covid and for the safety of students, we increased our budget for cleanliness

- \$10,000 spent on cleaning supplies
- \$15,000 custodian and cleaning staff

Discussed Intensive classes as a strategy for education for students that are behind in addition to other strategies for students that need further support. Board members expressed concern and interest in our approach for students that fell behind during COVID.

The school has invested in new science curriculum that is inquiry based. New program purchased for the new teacher. It gets students to think indirectly about scientific concepts around them.

Students get to take advantage of our STEAM program, learning creativity, technology, etc. For example, Kumar was recently teaching them painting with light. This encompassed how a camera lens times light, measures light, and then takes a picture.

We are making quarterly updates to make sure no one gets lost in the shuffle.

MOVED by Shalon Thompson to adopt the ESSER III plan  
SECONDED by Sanjuana Villalobos  
Motion was PASSED UNANIMOUSLY

### 8.2 Proposed change and adoption of 2021 Calendar

The Covid case on campus was explained, breaking down why the school closed.

Different approaches to ensure this doesn't happen again are being discussed, such as: standardized seating chart, modified quarantine, weekly testing.

Some time was spent answering questions from the Board regarding current Covid rules and regulations for students, testing, and procedures in case of a positive Covid test.

Calendar: AB plan 170 did not approve distance learning this year. Unfortunately, this means we lost 7 days of instruction so we need to add them back.

Clarified that we didn't have instructional deficiency (number of required minutes), but number of required calendar days are not met.

MOVED by Shalon Thompson to approve the calendar  
SECONDED by Sanjuana Villalobos  
Motion PASSED UNANIMOUSLY

## 8. Fiscal Update

Actuals were discussed last month.

Our financial situation is good because of Covid money.

We have \$350,000 more coming in. To sustain Manzy going forward we need more students registering.

We received deferral money, but going forward we need to enroll students.

New grant Linda is looking into: Educator Effectiveness. She will need to bring a plan to next meeting, then if all looks good, we will vote for approval at next meeting. This grant would be for teachers.

Independent Study needs to be brought in because we didn't know this was what would happen in case of positive Covid test and the need for distance learning. We are working with EdTech, lawyers, etc. to get the plan in place. If a student was sent home, that is what we would need for ADA. This is new because the rules changed, so we need to get an approved plan. We will have the plan ready for November 16 meeting.

#### **9. Executive Director's Update**

Diversity Update: we have a new student from the Ivory Coast and a Nigerian student

New science program we are very excited about

Chantel created an ELCAP program last year. We are using it for a presentation at the county office, taking information collected for it. Students are interested in after school options, like tutoring for ELA and math. They are also excited about art.

We are in contact with an artist that uses household ingredients like bbq sauce and hot sauce on copper plates (acid burns the copper). He will teach them the process. They will also take a walking field trip to see his work, his studio is near Kaiser. He is working on an exhibit for the African Diaspora program.

Another artist: book making, paper making program during November and December.

Also about to launch the student survey- what do you want as a student, do you have someone to talk to at school, socialemotional learning, etc.

#### **10. Board Member Updates**

None for 10/26/2021

#### **11. Board Meeting Calendar**

**11.1** Full Listing of Board Meetings available on Page 5 of this document

#### **12. Adjournment**

**12.1** The President adjourned the Board meeting 8:37



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### **Schedule of Board Meetings 2021 – 2022**

September 13, 2021

September 15, 2021 (Special Board Meeting to approve unaudited actuals)

October 26, 2021

November 16, 2021

December 7, 2021

January 4, 2022

February 1, 2022

March 8, 2022

April 12, 2022

May 3, 2022

June 14, 2022

June 21, 2022